



# **SELF STUDY REPORT**

**FOR**

**1<sup>st</sup> CYCLE OF ACCREDITATION**

**SREE ABIRAAMI ARTS AND SCIENCE COLLEGE FOR  
WOMEN**

**KEELALATHUR, GUDIYATTAM  
635803**

<https://sawcollege.com/>

Submitted To

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

**September 2022**

# 1. EXECUTIVE SUMMARY

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## 1.1 INTRODUCTION

Sree Abiraami Arts and Science College for Women (SAWC) established in the year 2016 is the first women institution in Gudiyattam. It is located in Keelalathur Village on Gudiyattam to Katpadi main road, just about 30 Km from Vellore, a health and educational hub. The college is run by Sree Abiraami Educational and Charitable Trust, Gudiyattam approved by Government of Tamil Nadu and affiliated to Thiruvalluvar University, Vellore. The institution strives to “Empower Women through Quality Education“ for the socially and economically backward female students of this region. The college is an ISO 9001:2015 certified institution from TÜV Rheinland. Subsequently, it attained recognition of college under section 2(f) of the UGC Act, 1956 on 26th August, 2022.

The college is situated in serene and greenish atmosphere with high-tech infrastructure and spacious class rooms enabled with ICT facility, well equipped laboratories, computer lab, digital library, 24x7 Wi-Fi accessibility and hygienic canteen. 30 buses are operated covering 70 km radius from the college for the benefit of the students.

The college offers 8 UG Programmes and 2 PG Programmes. The management and the faculty members are dedicated in creating the environment which supports the vision of the college. In order to achieve this goal, the institution conducts seminars, guest lectures, conferences, symposium and other activities in regular intervals.

### **Vision**

To emerge as a renowned women institution in academic excellence, equipping students with intellectual, spiritual and emotional strength to face the global challenges.

### **Mission**

- To set a standard in the realm of education by combining several fields of study.
- To educate and equip women with knowledge and skills needed for successful life.
- To provide value based education that integrates arts, science and spirituality.
- To provide faculty with domain specific knowledge and ICT skills.
- To concentrate on sensitive social issues through outreach and extension activities.

## 1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

### **Institutional Strength**

- Progressive and supportive management committed towards empowering women through higher education
- Transparency mechanism is executed in the institution.
- Exceptional infrastructure, including large classrooms, palatial indoor stadium conference halls and

laboratories, to create an environment conducive for quality education.

- CCTV surveillance is made throughout the campus.
- Initiatives to conserve energy such as promoting the adoption of LED lights.
- Supply of RO water.
- Environmental activities and e - waste management help to create a clean, green, plastic free campus with excellent energy savings
- Adequate transportation facilities
- Divyaangajan friendly campus
- Faculty members are dedicated and committed to their work and have a wealth of expertise in teaching and learning.
- Awards and medals for academic achievers
- A wide range of student- centred activities is offered through various groups to provide diversified range of experiences
- Facilitating excellent student support programmes such as mentorship, scholarships, and career counselling.
- In conjunction with professional bodies and industry, add-on courses and job-oriented training are given to the students.
- On-campus and off-campus placement possibilities are arranged
- Community services are taken up through the National Service Scheme, Youth Red Cross, Health Club, Red Ribbon Club and Literacy Club
- Active alumni
- Consistent pass percentage

### **Institutional Weakness**

- Inadequate communication skills due to a lack of English competence.
- Less number of Doctorates
- Lack of research
- The majority of students come from religiously strict and orthodox homes. As a result, individuals are afraid to take on IT careers due to concerns about their safety and security.
- Availability of limited post-graduate programmes.

### **Institutional Opportunity**

- The institution has a lot of room to grow in terms of infrastructure and for the introduction of additional courses
- Soft skill training and placement opportunity for aspiring students
- Coaching class for competitive examinations
- Specific coaching sessions are provided for final-year students,
- Co-curricular and extracurricular activities promote social ideas and nation-building efforts.
- Students with athletic talent are enticed to take advantage of free education programme,
- Improving academic achievements

### **Institutional Challenge**

- Students from vernacular medium face difficulty in writing and communication.
- Faculty members in the self-financing stream travel to cities after completing their Ph.D's for better living conditions (or) government jobs, resulting in an uneven faculty quality profile.
- Recruiting faculty with Ph. D or experience is insufficient for some programmes.
- Due to domestic circumstances, students drop out from studies.

## 1.3 CRITERIA WISE SUMMARY

### Curricular Aspects

- The institution affiliated to Thiruvalluvar University, Vellore, offers 8 UG programmes and 2 PG programmes.
- The curriculum is designed and developed by the University, which is based on Choice Based Credit System (CBCS).
- Outcome Based Education was introduced from the academic year 2020-2021 to equip the students with knowledge & skillsets, and to measure the performance through outcomes.
- The institution guarantees that everyday concerns which are integrated into the educational pathway through plentiful academic, extracurricular, and co-curricular activities.
- Add-on / Value added courses are offered to promote skill augmentation and employability.
- The curriculum includes value education, environmental education, human rights, gender protection, etc.
- The academic system of subject allotment, lesson plan, student profile, and class record are maintained and monitored regularly.
- Students are given opportunities to work and interact with industry through internships, industrial visits, and field projects in order to fill the gap between industry and institute.
- Curriculum feedback from stakeholders is collected and analyzed in order to improve the curriculum appropriately.

### Teaching-learning and Evaluation

The Teaching-Learning Evaluation systems have been designed to fit the institution's vision and mission, preparing students to face and succeed in a competitive world while also imbibing and upholding moral values.

- The institution admits students as per the reservation policy of the Government of Tamil Nadu and University norms.
- There are qualified and dedicated faculty members who update and upgrade themselves through training programmes.
- Faculty members use ICT tools for teaching, learning and evaluation. Wi-Fi-enabled campus, ICT-enabled classrooms, well-equipped laboratories, and a digital library are all employed extensively in the teaching and learning process.
- The required mentor-mentee ratio is maintained for the effective teaching-learning process. The induction programme and the Bridge Courses are organized to the fresher's every year.
- The students and faculty members are provided with the academic calendar at the beginning of the year, which comprises the information about the activities of the college and their function. Faculty members create and maintain lesson plans, course file, class record, student record, and mentor scheme in every semester based on IQAC guidelines.

- Continuous internal assessment allows students to immediately assess their learning outcomes and reset their learning styles. The First Internal Examination result analysis serves as a baseline document for identifying slow learners and advanced learners.
- Slow learners can achieve their goals with the help of remedial coaching, peer teaching, and counselling. To intensify the knowledge of advanced learners, teaching strategies like peer teaching, online courses, applying for funding projects, curriculum based assignments for enhancement etc., are practiced.
- The evaluation system of the institution comprises Continuous Internal Assessment (CIA) and Summative Examination, which are robust and transparent. Reforms are implemented in the assessment whenever the need arises.
- Course Outcomes (COs) and Programme Outcomes (POs) are well framed and the faculty members are directed to comply with the same.
- The CO attainment is calculated for each course by direct and indirect methods.
- The results are analyzed, and success is demonstrated by 5 university rankings and a 96.04 percent pass rate over the last five years.

### **Research, Innovations and Extension**

The institution hopes to foster a research culture by providing enough resources and facilities to achieve its mission. Since the institution is newly started with 8 UG programmes and 2 PG programmes, the research is limited. However, the college encourages the teachers to undertake funded research projects both minor and major and also to present their research papers in International and national seminars, workshops and conferences for enhancing the quality of education. Some of the teachers have undergone M.Phil and Ph.D. In order to encourage the research work, the institution organizes faculty development programmes / workshops/ webinars with eminent resource persons/ academicians in relevant subjects. The institution has created a research culture by providing adequate resources and facilities and initiated an Institution Innovation Council (IIC) to encourage entrepreneurship/start-ups. Students and female entrepreneurs are aware of Intellectual Property Rights through various initiatives.

Extension Services are carried out in nearby villages, and in the adopted village 72 activities and programmes were conducted by the NSS, NCC, RRC, and various clubs. The practice of rainwater harvesting encourages social responsibility in the students' community. The profitable return is obtained by academic training in mushroom cultivation and vermi-composting. Such efforts have a good track record of saving the lives of a large number of needy rural people.

### **Infrastructure and Learning Resources**

To compete with nationally renowned educational institutions, our campus boasts cutting-edge infrastructure. It has a modern infrastructure, a powerful and secure information technology support system, and a hi-tech library. The campus spans 10.50 acres and has a total built-up area of 2,146 sq. mts.. The classrooms (40) enabled with ICT and Wi-Fi/LAN connectivity.

Academic facilities include 40 well-aerated spacious classrooms enabled with ICT and Wi-Fi/LAN connectivity, 2 well equipped science laboratory, 2 computer labs, 2 smart classrooms, vermicompost hut,

mushroom cultivation room, Wi-Fi enabled campus with 100 Mbps internet speed, Digitalized library, gigantic multipurpose Auditorium with 3000 capacity to host major events of the College, Air conditioned Seminar Hall with 300 capacity and Conference Hall. The campus is set-up with amenity facilities, which include Generators, RO water, Reprography, Bus facility etc., are well utilized by the students. College is under CCTV surveillance. Sree Abiraami cafeteria caters to staff, students and visitors with subsidized rates. Indoor and outdoor sports facilities are available such as 200m athletic ground, volleyball ground, Badminton court, Kabbadi court and Kho-Kho court. Special sports scholarship is given to encourage the needy and meritorious sports students. The Office Supervisor team keeps all the buildings on campus in excellent condition, and adequate funds are allotted for maintenance and periodic replenishment every year. These facilities provide an environment conducive to teaching-learning process.

### **Student Support and Progression**

The Institution maintains well-established Student Support system. The College guides and assists students in obtaining government scholarships. Fee waiver is given to meritorious students. Financial Assistance is granted to the economically weaker sections through management scholarship scheme. Personal Counselling, Yoga and pranic healing, and Awareness programmes on health, hygiene, yoga, and physical fitness are provided to students to ensure their well-being. To ensure students' mental well-being, the Counseling Cell works with a counselling psychologist. The effective operation of the Grievance Redressal Committee ensures a conducive and unprejudiced environment. Grievances represented by students representative in the students' representative meeting and Class Committee are redressed. Employability skill development training programme is organized for the final year students and special coaching is provided for competitive examinations and career counseling.

Various clubs are actively working in the institution to develop and improve students' skills in event planning, administration, and execution by organizing awareness programmes and events. Students are encouraged to participate in a variety of extracurricular, cultural and sporting activities. Students received honors, medals, and cash prizes at inter-university, state, and national competitions. Apart from theoretical learning, the NSS students have actively participated and contributed to the society during COVID pandemic period and summer season. Every year, NSS volunteers celebrate fire free Diwali. The Anti-ragging, ICC, and OBC/SC/ST Cells operate in accordance with UGC guidelines. It collaborates with the College Union to ensure that student grievances are addressed in a timely manner. The institutions' placement cell systematically trains the students and maintains a good placement record.

The Skill Development Centre and the Entrepreneurial Development Cell provide vocational training to students; allow them to launch their own venture. Alumnae Association plays an important role in strengthening ties between alumni, colleges, and communities, as well as in financial and expertise sharing.

### **Governance, Leadership and Management**

The governing council of the college establishes an excellent education atmosphere with transparent administration achieving the vision and mission of the college.

The institution maintains well-structured organogram to plan, manage and execute various functioning of administrative and academic processes which operates in both top down and bottom up approaches, ensuring the participation of all the members in the system to manage various institutional activities.

The management offers the edicts to the principal on the execution of the various activities in the college.

The routine activities are being governed by the head of the institution, who is well supported by the heads of the department and conveners of various non-statutory committees and clubs.

The management offers various welfare schemes to both teaching and non-teaching staffs. Financial support is also given to the faculty members for attending conference, seminars, FDPs, and refresher courses. Abiraami special cash award is given to the university rank holders.

A Principal office, administrative office, Examination section, departments and laboratories are enabled with e-governance facilities for smooth exhibition of activities.

The institution has a well-structured management financial system that mobilizes funds effectively and enables optimal utilization of resources by proper budgeting. The administrative office works smartly to implement the same. All financial activities are audited by authorized team of auditors.

IQAC team supports the Principal to promote qualitative initiatives for Academic, Research, Administration and Students' welfare. The IQAC team frequently conducts internal audits to study the quality complaints of the academic and administrative process. IQAC ensures quality in teaching learning process through a structured feedback and audit mechanism.

### **Institutional Values and Best Practices**

The institution ensures gender equity through creation of specialties of conduct of curricular, co-curricular and extracurricular activities. It gives energy for women to contribute and grow by providing opportunities in administrative and academic responsibilities.

The main motto of the college is built on discipline and culture that is cultivated among the students and transferred to the society. The college takes apex care of the safety and security of the students. Sessions on gender equity, gender based activities and programmes are conducted through various committees and clubs. The ICC team follow the gender equity polices as prescribed by the UGC guidelines, which is responsible to handle gender issues. Students allowed feeling at ease within the campus. Adequate rest rooms are available in the campus. Day care center for young children has been set-up in the campus. Sick room with first aid kit is made available to the needy students, who are taken care by the faculty.

The college maintains Energy Conservation and Green Environment Policy by optimal use of electrical energy through LED bulbs, switching off power systems when not in use, solar power generation and growing trees. CCTV Cameras, suggestion box, ambulance and non-statutory committee for Anti Ragging, Anti-sexual harassment and Grievance readdressal are provided to both students and faculty for safe and security facility. Napkin vending machine and incinerator are available.

## 2. PROFILE

### 2.1 BASIC INFORMATION

Name and Address of the College	
Name	SREE ABIRAAMI ARTS AND SCIENCE COLLEGE FOR WOMEN
Address	KEELALATHUR, GUDIYATTAM
City	VELLORE
State	Tamil Nadu
Pin	635803
Website	<a href="https://sawcollege.com/">https://sawcollege.com/</a>

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	R S Vetrivel	04171-290222	9629664444	-	principal@sawcollege.com
IQAC / CIQA coordinator	M Saravanan	04171-290333	8667621483	-	saravanan040683@gmail.com

Status of the Institution	
Institution Status	Self Financing

Type of Institution	
By Gender	For Women
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	

State	University name	Document
Tamil Nadu	Thiruvalluvar University	<a href="#">View Document</a>

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC		
12B of UGC		

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	KEELALATHUR, GUDIYATTAM	Rural	10.5	2147

## 2.2 ACADEMIC INFORMATION

<b>Details of Programmes Offered by the College (Give Data for Current Academic year)</b>						
<b>Programme Level</b>	<b>Name of Programme/Course</b>	<b>Duration in Months</b>	<b>Entry Qualification</b>	<b>Medium of Instruction</b>	<b>Sanctioned Strength</b>	<b>No.of Students Admitted</b>
UG	BA,English	36	H. Sc. Pass	English	70	44
UG	BCom,Commerce	36	H. Sc. Pass	English	70	46
UG	BBA,Business Administration	36	H. Sc. Pass	English	70	17
UG	BCom,Commerce With Computer Applications	36	H. Sc. Pass	English	70	50
UG	BSc,Chemistry	36	H. Sc. Pass	English	50	49
UG	BSc,Mathematics	36	H. Sc. Pass	English	70	20
UG	BSc,Computer Science	36	H. Sc. Pass	English	100	50
UG	BCA,Computer Applications	36	H. Sc. Pass	English	100	66
PG	MA,English	24	U.G. Degree	English	40	3
PG	MSc,Mathematics	24	U.G. Degree	English	40	19

#### **Position Details of Faculty & Staff in the College**

<b>Teaching Faculty</b>												
	<b>Professor</b>				<b>Associate Professor</b>				<b>Assistant Professor</b>			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				2				55			
Recruited	0	0	0	0	2	0	0	2	8	47	0	55
Yet to Recruit	0				0				0			

<b>Non-Teaching Staff</b>						
	<b>Male</b>		<b>Female</b>		<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government						0
Recruited	0		0		0	0
Yet to Recruit						0
Sanctioned by the Management/Society or Other Authorized Bodies						34
Recruited	21		13		0	34
Yet to Recruit						0

<b>Technical Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				3
Recruited	0	3	0	3
Yet to Recruit				0

### Qualification Details of the Teaching Staff

<b>Permanent Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	2	0	0	6	3	0	11
M.Phil.	0	0	0	0	0	0	2	31	0	33
PG	0	0	0	0	0	0	0	13	0	13
UG	0	0	0	0	0	0	0	0	0	0

<b>Temporary Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

<b>Part Time Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

<b>Details of Visting/Guest Faculties</b>					
<b>Number of Visiting/Guest Faculty engaged with the college?</b>	<b>Male</b>		<b>Female</b>		<b>Total</b>
	0	0	0	0	0

**Provide the Following Details of Students Enrolled in the College During the Current Academic Year**

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	0	0	0	0	0
	Female	342	0	0	0	342
	Others	0	0	0	0	0
PG	Male	0	0	0	0	0
	Female	22	0	0	0	22
	Others	0	0	0	0	0

**Provide the Following Details of Students admitted to the College During the last four Academic Years**

Category		Year 1	Year 2	Year 3	Year 4
SC	Male	0	0	0	0
	Female	21	53	51	31
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	0	0	0	1
	Others	0	0	0	0
OBC	Male	0	0	0	0
	Female	129	219	222	176
	Others	0	0	0	0
General	Male	0	0	0	0
	Female	103	161	163	133
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		253	433	436	341

<p>1. Multidisciplinary/interdisciplinary:</p>	<ul style="list-style-type: none"> <li>• The institution's vision is to transform the students into individuals to face global challenges through interdisciplinary study and value based education that integrates arts, science and spirituality.</li> <li>• As affiliated institution, it adheres to the flexible and innovative curricula designed by Thiruvalluvar University, which provides all programmes adopt the Choice Based Credit System (CBCS) and projects in the areas of community engagement and service, environmental education, and value-based towards the attainment of a holistic and multidisciplinary education.</li> </ul>
<p>2. Academic bank of credits (ABC):</p>	<ul style="list-style-type: none"> <li>• The institution takes the initiatives to fulfill the academic credits through the mobility of the students all over the globe.</li> <li>• The institution empowers the faculty to conduct innovative teaching, innovative research, and social services.</li> <li>• The institution practices the students to involve in project based and outcome based learning skills and gains the credits for them.</li> </ul>
<p>3. Skill development:</p>	<ul style="list-style-type: none"> <li>• The institution offers add on courses in addition to the curricula, which help the students in learning multidisciplinary subjects on their choice of interests.</li> <li>• Eg: The literature students learning ICT and banking skills, Students studying mathematics learn the scientific information related to Chemistry and Physics, Students studying computer science and applications learns agricultural techniques, and so on.</li> <li>• The institution aims to promote the students becoming entrepreneurs and self-employee.</li> <li>• The institution provides soft skills training programmes to all the students.</li> <li>• The institution motivates the faculty members and students to engage in research endeavors to find solutions to society's most pressing issues and challenges.</li> <li>• The institution practices the students to do organic farming to conserve environment and natural resources and to concentrate on sensitive social issues through outreach and extension activities.</li> </ul>
<p>4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):</p>	<ul style="list-style-type: none"> <li>• The institution practices bilingual teaching (English and vernacular), Indian ancient traditional knowledge, Arts, Culture and traditions.</li> </ul>
<p>5. Focus on Outcome based education (OBE):</p>	<ul style="list-style-type: none"> <li>• The institution practices the students to involve in project based and outcome based learning skills and gains the credits for them.</li> </ul>

6. Distance education/online education:

- The institution motivates the staff and students to take up online certificate courses.

NAAC

## Extended Profile

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### 1 Students

#### 1.1

Number of students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1060	1151	1071	759	352

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 2 Teachers

#### 2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 99

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

#### 2.2

Number of teaching staff / full time teachers year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
57	48	52	38	23

### 3 Institution

#### 3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
93.77	72.62	119.65	86.27	48.43

NAAC

## 4. Quality Indicator Framework(QIF)

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### Criterion 1 - Curricular Aspects

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#### 1.1 Curricular Planning and Implementation

##### 1.1.1 The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

###### Response:

The college is affiliated to Thiruvalluvar University. Hence the curriculum, syllabi and academic calendar prescribed by the university are strictly followed. The University adheres the CBCS (Choice Based Credit System) which allows the students to choose courses based on their interest and preferences. The curriculum is taught and implemented in order to educate responsible citizens who will contribute to the growth of society and nation.

In order to strengthen the teaching-learning process, the institution maintains the following strategies:

- Time table is prepared well in advance and made available before the commencement of the classes in every semester.
- Day-order system is followed.
- The academic calendar is prepared and distributed to the students and the faculty in the beginning of the academic year.
- Faculty members prepare and maintain the Lesson Plan, Student Profile, Class Record, Question Bank and course file.
- Bridge courses are offered to the first year students in the beginning of the academic year.
- Innovative Teaching Techniques are adopted to students functioning via Peer Learning, Team teaching, Group Discussion, Case Studies, Projects, Surveys, and Quiz etc., to students fraternity.
- Guest Lectures are organized relating to curriculum and recent topics of the course.
- Students are taken to Industrial Visits to improve the effective implementation of the Curriculum.
- Remedial classes are conducted for the slow learners.
- Students are given full liberty to obtain a high-quality education through online courses offered by NPTEL and Swayam..
- The quality of teaching and learning is periodically reviewed by IQAC and certified by the Head of the Institution.
- The complaints and suggestions are received from the suggestion box, and necessary steps are taken without any delay.
- Parents Teachers meeting is conducted periodically to discuss the performance of Students for effective, transparent implementation of the curriculum and to maintain rapport between the faculty, students and parents.
- Formal and oral feedback are collected to track how well the course has been delivered and what percentage of the course has been completed.
- Class committee meeting is conducted to solve the academic and non-academic grievances.
- Two Continuous Internal Assessment Tests and a Model Examination are conducted in each semester as per the academic calendar.
- The question papers for the internal exams are prepared by the course teacher, reviewed by the Head of the Department and finally submitted to the Examination Cell.

- The evaluation of the internal examinations is done by the faculty members and the marks are distributed within ten days.
- The odd and even semester examinations are conducted by the University.
- The faculty members are encouraged to attend workshops, national and international seminars/conferences, and refresher programmes to update their subject knowledge.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 1.2 Academic Flexibility

1.2.1 Number of Add on /Certificate/Value added programs offered during the last five years	
Response: 17	
File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

1.2.2 Percentage of students enrolled in Certificate/ Add-on/Value added programs as against the total number of students during the last five years				
Response: 62.33				
1.2.2.1 Number of students enrolled in subject related Certificate/ Add-on/Value added programs year wise during last five years				
2021-22	2020-21	2019-20	2018-19	2017-18
305	1092	1015	326	0
File Description	Document			
Upload supporting document	<a href="#">View Document</a>			
Institutional data in the prescribed format	<a href="#">View Document</a>			

## 1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human
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## **Values, Environment and Sustainability into the Curriculum**

### **Response:**

The institution takes pleasure in inculcating Professional Ethics, Gender, Human Values, Environment and Sustainability by conducting various events and programmes. The curriculum given by the university ensures that the young generation learns cross-cutting issues through courses such as Value Education, Environmental Studies, and Human Rights. Apart from the courses, the institution conducts events, training, and awareness programmes through clubs, such as Green Campus Cell, Eco-Club, NSS, YRC, RRC, Women Development Cell, and Readers Club.

### **Environment and Sustainability:**

Environmental Studies, offered by the curriculum, allows students to acquire knowledge on various environmental issues and the ways to get sustainability by using alternatives to protect the environment for the future generation. Environmental Studies empower the students by emphasizing diverse roles played by the environment, its importance, and the effects caused by the human community. The club activities encourage the students to implement their learning in real life.

### **Human Values:**

Value Education and Human Rights are integrated into the UG and PG syllabus respectively to let the students to know their social responsibilities which are supported through various the programmes organized by NSS, YRC, and Women Development Cell of the institution. Through the Human Rights course the students are aware of one's rights and the laws pertaining to Human Rights. These courses and activities also equip them in knowing their gender roles and the importance of being an active and socially responsible individual.

### **Professional Ethics:**

The curriculum offers Professional English to all the disciplines based on their major subject, which ensures the students to learn the language formulated for their major. The curriculum also provides Professional courses for each discipline, which focus on the internal development of the students to make sure that the students are all capable of being employed or to be an employer in their own stream. The curriculum provides professional courses for all disciplines.

### **Gender Sensitization:**

The institution organizes various awareness programmes through the Women Development cell and other cells to educate the students on diverse knowledge relating to their gender roles, equality, and the importance of being employed. Being a women institution, the institution stand as an epitome of women empowerment and often conduct women's health related awareness programmes such as Cervical Cancer, Breast Cancer and HB Test.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

**1.3.2 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)**

**Response:** 5.47

**1.3.2.1 Number of students undertaking project work/field work / internships**

Response: 58

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

**1.4 Feedback System**

**1.4.1 Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website (Yes or No)**

**Response:** Yes

File Description	Document
Upload supporting document	<a href="#">View Document</a>

## Criterion 2 - Teaching-learning and Evaluation

### 2.1 Student Enrollment and Profile

#### 2.1.1 Enrolment percentage

**Response:** 60.1

##### 2.1.1.1 Number of students admitted year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
364	341	436	433	253

##### 2.1.1.2 Number of sanctioned seats year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
680	680	680	500	500

#### File Description

#### Document

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

#### 2.1.2 Percentage of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the last five years (Exclusive of supernumerary seats)

**Response:** 95.92

##### 2.1.2.1 Number of actual students admitted from the reserved categories year - wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
230	250	230	160	70

##### 2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
236	256	240	170	78

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 2.2 Student Teacher Ratio

### 2.2.1 Student – Full time Teacher Ratio (Data for the latest completed academic year)

**Response:** 18.6

## 2.3 Teaching- Learning Process

### 2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences using ICT tools

**Response:**

#### **Experiential learning:**

Since experience is the best teacher of all, the institution advocates teaching through experience. The institution provides well equipped laboratories to escalate experiential learning, which regularly updated with the latest equipment. The institution provides various opportunities to the students to enhance their learning through lab practicum, Learning Virtual specimens, Role-Playing, Management Games – Business Quiz, Best Manager, Case studies, Tutorials, Model Building, E-learning, Various types of group work, Project-based learning, Report Writing based on group projects, workshops, and various club activities. Learning is a vital process which cannot be restricted to the classroom environment; hence the college arranges field trips, Industrial Visits, projects, and Internships to elevate their experiential learning as per the requirements. The faculty members assign works to the students to experience their theoretical learning in real.

#### **Participative Learning:**

Participation is the key to open the door of opportunities. The faculty members are instructed to encourage the students to participate in all the competitions irrespective of the victory. Students are provided with innumerable opportunities to take part in. Activities relevant to the subjects are given to the students to augment their learning, which includes both individual and group. Apart from the programmes and competition, the institution motivates the students to participate in intercollegiate events by providing them all the necessary facilities to take part in those events. The magazines and newsletters are published to vitalize them to be an active student.

### Problem solving methods:

As far as the curriculum is concerned the institution permits the students to go for Industrial Visits, Projects, and internships to learn problem solving techniques. Situational activities are conducted in the classroom teaching to inculcate spontaneous thinking and to act upon it. The institution also organizes various soft skill training programmes to enhance their problem solving strategies. The college encourages the students to participate in diverse events which intensify the profuse chances for innovation and critical thinking.

### ICT:

The college enhances the use of ICT tools to make teaching and learning effectively and interestingly by providing smart boards, projector and phenomenal freedom. The faculty members are professionally trained by the ICT Academy of Tamil Nadu to update them as per the industry needs. The faculty members use ICT tools to teach with PPT presentation, show some relevant videos, animations, vlogs, and blogs. The faculty members also ensure that the students are familiar with these tools by assigning them the works related to ICT such as PPT presentation, posters, working models, website designing, template designing, and creating blogs and vlogs. The institution equips effective learning through ICT tools. E-notes are provided on the website for the students. The students are advised to take-up online courses offered by MOOC (Massive Open Online Course), which gives them an opportunity to learn advanced topics based on their interest.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 2.4 Teacher Profile and Quality

### 2.4.1 Percentage of full-time teachers against sanctioned posts during the last five years

**Response:** 100

#### 2.4.1.1 Number of Sanctioned posts / required positions for teaching staff/ full time teachers year wise during the last five years:

2021-22	2020-21	2019-20	2018-19	2017-18
57	48	52	38	23

File Description	Document
Upload supporting document	<a href="#">View Document</a>

**2.4.2 Percentage of full time teachers with NET/SET/SLET/ Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)**

**Response:** 9.17

**2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
5	5	3	4	3

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 2.5 Evaluation Process and Reforms

**2.5.1 Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient**

**Response:**

The institution follows transparency mechanism in conducting internal and external examinations, and maintains efficient grievance redressal system with is time-bound. The college constitutes members of Examination Cell every year. The Examination Cell conducts the internal assessment tests by planning an exam schedule, duty list for the invigilation, and allotting exam halls for the students under the concurrence of the principal. The examination dates are given in the college calendar. The Examination Cell circulates the question paper template to the faculty members for preparing the same and the question papers for the internal tests are asked to submit to the Exam Cell one week prior to the commencement of the examination.

Evaluation is as important as breathing for a human being. Through examination one can evaluate the learning capability of the student and also the efficiency of the teacher. Hence the institution conducts two Continuous Internal Assessment (CIA) Tests and a Model Examination as per the University norms for internal assessment. The internal mark is calculated out of 25 by considering the internal assessment tests (50+50), model exam (100), and the assignment marks (10+10+10). As per the University norms of examination the portion is split into two units for CIA I, other two units for CIA II, and the full portion for the Model which is mostly like a trial for their semester examination. The students are categorized as advanced learners and slow learners based on their Internal assessment. The slow learners are taken special care like peer tutoring, retests, providing short notes, home tests and other.

The semester examination is conducted for 75 marks and the internal assessment is for 25 marks. The University has taken care of the question papers and the evaluation process of its affiliating colleges.

Concerning the assignments, the faculty members are free to assign works like written assignments, seminars, oral tests, written test, project writing, field trips, and other related to their curriculum. The result evaluation process is made transparent to the students before the commencement of examinations to make them work towards their academic achievements. The institution strives to bestow all the requirements to the students and the faculty members.

In case of any inconvenience in writing the examination, the student can avail scribe, extra time, or any other allowance accordingly. If the students have any complaints regarding hall ticket or mark sheet the exam cell addresses the complaints as early as possible. The students can apply for reevaluation of the semester examination through proper channel.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 2.6 Student Performance and Learning Outcomes

### 2.6.1 Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website and attainment of POs and COs are evaluated

#### Response:

Programme Outcomes (POs) and Course Outcomes (Cos) are the heart and soul of the each and every programme, which elucidates the purpose of studying that particular course. The institution provides the Programme Outcomes (POs) and Course Outcomes (COs) for all the courses offered in the college in its website and prospectus to make the candidates to sustain in their domain. Concern faculty members educate about the PO and CO during the induction programme to make the students to be focused on their motive. The institution facilitates the students to achieve the PO and CO of their respective stream. Programme Outcomes for General higher Education Programmes, as identified by the National Assessment and Accreditation Council (NAAC) and adopted by the colleges are mentioned below. Students of all undergraduate general degree programmes should have acquired the following abilities/values at the time of graduation:

1. **Critical Thinking:** It is the objective analysis and evaluation of an issue to form a judgment.
2. **Effective Communications:** Speak, read, write and listen clearly and make meaning of the world by connecting people, ideas, books, media, and technology.
3. **Social Interaction:** A social interaction is an exchange between two or more individuals and is a building block of society.
4. **Effective Citizenship:** Demonstrate empathetic social concern and equity-centered national development, and the ability to act with an informed awareness of issues and participate in civic life through volunteering.
5. **Morality and Ethics:** Recognize different value systems including your own, understand the moral dimensions of your decisions, and accept responsibility for them.
6. **Environment and Sustainability:** Understand the issues of environmental contexts and

sustainable development.

7. **Self-Directed and Life-Long Learning:** It makes students self-directed human being and continues it as a lifelong learning process.

**Attainment of Cos and Pos are evaluated:**

The institution aspires to attain Programme Outcomes (PO) and Course Outcomes (CO)

of all the programmes adeptly through effective teaching, Internal Assessment tests, applicable assignments, Industrial Visits, field trips, Guest Lectures, workshops and also the institution provides full support to all the departments to enhance their efficacious outcome. The COs are evaluated through the result analysis of Internal Assessment tests and Semester examination. The result analysis is done for each subject and also for the entire class as a whole after the completion of each Internal Assessment and the semester examination to gauge the Course Outcome attainment. The Programme Outcomes (PO) is appraised based on the students' progression to higher studies and placements. The institution offers PG courses, placement training, campus interviews, and also provides immense strength to go out of their box to explore their beautiful world. Apart from the formal assessment done by the institution the faculty members conducts various class tests, seminars, and also give them events to organize. Planning, coordination, time management, lateral thinking, creative skills and inter & intra personal skills of students are measured by their organization skills observed in seminars, workshops and association programmes. Employability and entrepreneurship skills are measured through their performance in placement training as well as through placement record.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

**2.6.2 Pass percentage of Students during last five years**

**Response:** 94.84

**2.6.2.1 Number of final year students who passed the university examination year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
344	411	220	90	0

**2.6.2.2 Number of final year students who appeared for the university examination year-wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
393	412	221	97	0

<b>File Description</b>	<b>Document</b>
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 2.7 Student Satisfaction Survey

<b>2.7.1 Online student satisfaction survey regarding teaching learning process</b>	
<b>Response: 3.56</b>	
<b>File Description</b>	<b>Document</b>
Upload database of all students on roll	<a href="#">View Document</a>

## Criterion 3 - Research, Innovations and Extension

### 3.1 Resource Mobilization for Research

**3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

**Response:** 0

**3.1.1.1 Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

**File Description**

**Document**

Institutional data in the prescribed format

[View Document](#)

### 3.2 Innovation Ecosystem

**3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge**

**Response:**

*“Innovation: Imagine the future and fill in the gaps”* - Brian Halligan.

The Nature Science Foundation (NSF) conducted Environment, Green Campus and Energy Audit, and honoured the institution with ‘Best Green Campus Award’. The institution provides a pacific eco-friendly innovation ecosystem to nurture the students’ creative thinking and innovative ideas. The college constituted various cells and clubs to give life to students’ innovation.

**Institution’s Innovative Cell (IIC):**

Institution’s Innovation Council (IIC) was established to create a vibrant local innovation ecosystem, to promote more start-ups and to prepare institute for Atal Ranking of Institutions on Innovation Achievements (ARIIA) Framework. The IIC acts as an Incubation centre by welcoming and encouraging all the innovative ideas. Aims to conduct various innovation and entrepreneurship-related activities prescribed by Central MIC in time bound fashion. To identify and reward innovations and share success stories. Organizes periodic workshops/ seminars/ interactions with entrepreneurs, investors, professionals and create a mentor pool for student

**Entrepreneurship Cell:**

The Entrepreneurship Cell aims at women empowerment by providing them trainings to develop their employability skills for the students to create their own employment. The Cell organizes various seminars, workshops, and training programmes to promote entrepreneurial culture among students. The institution not only provides the training for their start-up but also paves the path for them to implement their ideas.

### Club and Departmental Activities:

Inspiration is the key to innovation, various departments and clubs organize guest lectures, and awareness and training programs respectively to inspire the students with a wide knowledge of the resource person. To impart practical knowledge the departments arrange Industrial Visits and Field trips to various places. Clubs and Cells spearhead the implementation of innovative ideas, for instance, the Eco club and Green Campus Cell has started to maintain Herbal Garden as per the students' plan. Eco club organizes "No Drive Day" every month to inculcate eco-friendliness among students.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 3.2.2 Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 2

#### 3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
2	0	0	0	0

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 3.3 Research Publications and Awards

### 3.3.1 Number of research papers published per teacher in the Journals on UGC care list during the last five years

Response: 0.09

### 3.3.1.1 Number of research papers in the Journals notified on UGC CARE year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
6	1	2	0	0

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

**Response:** 0.09

#### 3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
6	1	0	0	2

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 3.4 Extension Activities

### 3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

**Response:**

*If you educate a man, you educate an individual. But if you educate a woman, you educate a nation. – African Proverb*

The institution takes up the pleasure of producing socially responsible women by illuminating the students' social responsibility while enlightening them with their interested subjects. The institution carries its social extension activities through the clubs and cells. Through clubs the institution teaches healthy

environmental and lifestyle practices not only to educate the students but also to educate their entire folks by keeping the African proverb in mind.

The campus was accessed as a CORONA Maintenance Centre with 500 beds and around 3000 first-level COVID-19 patients were treated during the COVID-19 curfew period.

**NSS** unit of the institution received 'Best Social Service Unit Award' from Nature Science Foundation, Coimbatore. The NSS conducted a camp at the adopted village, Govindapuram, for seven days to clean, plant saplings, and educate them the healthy practice. The NSS unit in collaboration with Gudiyattam Golden Galaxy (GGG) Rotaract Club conducts health camps on the college campus with the help of NSS volunteers. Being an active team, the NSS conducts various awareness programmes such as the constitution day, Voters awareness contest and many other events to emphasise the importance of being a responsible citizen. NSS volunteers and the Eco Club members clean the college campus on the 5th of every month to accentuate the importance of maintaining the clean surroundings.

**YRC** club of the institution conducts various mental and physical health awareness programmes such as AIDS, Fire Accident Free Diwali, and other programmes to create awareness among the students.

**Eco club** considers inculcating environmental responsibility among women as their onus. The Eco club conducts various awareness programmes on Environmental protection to fulfil their part in the due course of promoting responsible women.

**Health Club** values healthy individual as the richest person so the Health club organizes necessary workshops, health camps, and awareness programmes to keep the students and staff members fit, mentally and physically.

**Rotaract Club** plays major role in ingraining social conscience into students by making them involve in various social activities.

**Donations and Relief funds** are collected from the students and the staff members for the needy. During COVID-19 curfew the institution provided necessary groceries to the villagers in and around Gudiyattam.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 3.4.2 Awards and recognitions received for extension activities from government / government recognised bodies

#### Response:

Sree Abiraami College of Arts and Science for Women was recognized and certified by the Tahsildar (Revenue officer) for its social service during the COVID-19 curfew by providing the campus to act as a CORONA Maintenance Centre.

The institution has received the Best Social Service Unit Award from Nature Science Foundation (Non-Governmental Organisation), Coimbatore. The Nature Science Foundation conducted Environment, Green Campus and Energy Audit.

Dr. M. Sakthivel M.Sc., M.Phil., PhD., Vice Principal and HoD Chemistry received the Best Researcher award for his excellent performance in research career from the Nature Science Foundation, Coimbatore.

Dr. C. Prakasam M.A., M.Phil., Ph.D., M.P.Ed., Assistant Professor of Commerce and Commerce CA received various awards as Semmozhi Selvar Viruthu, Mozhi Semmal Viruthu Semmozhi Thendral Viruthu and Semmozhichutar Kalaignar Viruthu.

Mr. R. Yuvaraj, MBA., M.Com., M.Phil., Assistant Professor of Business Administration was awarded as Best Faculty by Nature Science Foundation, Coimbatore and also he received “Aasiriyar Perunthalaivar Sirpi Sathanai Selvam” award from Dheiviga Tamil Arakkattalai.

Mr. M. Dhanasekaran., M.Com., M.Phil., Assistant Professor of Commerce and Commerce CA received Aasiriyar Perunthalaivar Sirpi Sathanai Selvam award from Dheiviga Tamil Arakkattalai

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

**3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organised in collaboration with industry, community and NGOs) during the last five years**

**Response: 23**

**3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
12	03	03	04	01

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 3.5 Collaboration

**3.5.1 Number of MoUs, collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research and other academic activities during the last five years:**

**Response:** 3

<b>File Description</b>	<b>Document</b>
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

NAAC

## Criterion 4 - Infrastructure and Learning Resources

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### 4.1 Physical Facilities

#### 4.1.1 Availability of adequate infrastructure and physical facilities viz., classrooms, laboratories, ICT facilities, cultural activities, gymnasium, yoga centre etc. in the institution

##### **Response:**

High-quality infrastructure provides direct positive impacts, which includes higher efficiency, increased safety, and decreased environmental impact. The institution continuously strengthens its infrastructural facilities according to the functional and growing needs of the institution to provide advantageous environment. The campus spans 10.50 acres and has a total built-up area of 2,146 sq.m, it accommodates all necessary facilities for an effective curricular, co-curricular and extra-curricular development.

##### **Classrooms:**

As of now the College has 40 classrooms with full ventilation, adequate furniture and other facilities to ensure the comfortability of the students and faculty members. The College provided five smart classrooms to utilize the ICT facilities. All the classrooms have the facilities to install ICT tools in future.

##### **Laboratories:**

The institution has two Science laboratories (Chemistry and Physics) and two Computer laboratories, which contains all the necessary equipments to provide effective teaching and learning environment. The Science laboratories have first aid kit and other precautionary equipment to ensure the safety of the students and teachers.

##### **ICT:**

The college has five ICT enabled classrooms, one portable projector and two college laptops. Every department has a computer to enable ICT and also the staff members can avail the computer laboratory for academic purpose. The institution provides free Wi-Fi for all the staff members and students.

##### **Library:**

The college library has 6000 books for the holistic development of the students and faculty members. Since we are living in a digital era the institution focuses on digital library upgradation.

##### **Physical Education:**

The institution provides all the necessary sports and games equipments. The college conducts various sports events and also encourages the students to participate in intercollegiate events. The institution gives all the necessary sports equipments and also periodically checks on it to motivate the students' involvement in sports. To conduct the indoor games like chess, carom board, table tennis and other games the Physical Education department uses the Abiraami Auditorium.

##### **Yoga centre:**

The institution conducts yoga and meditation programmes for all the students and staff members in the college auditorium or in the seminar hall based the number of the participants.

**Cultural activities:**

The college organizes Annual Day Andhadhi Utsav to showcase the achievements. Apart from the college annual day celebration various departments conducts cultural events as a part of their departmental activities.

**Other Facilities:**

1. An open Auditorium, which could accommodate 2000 members to conduct National / International level seminar/ Conferences and Inter-Collegiate meet.
2. A seminar hall and a board room are made available with ICT facilities.
3. A Nursing cell, which has all the facilities to take care of the students, who fall mild sickness during the class hours.
4. RO purified drinking water is sufficiently made available to all the floors through pipe connections.
5. Water dispensers are made available in all floors to provide hot and cold water.
6. Incinerators are used for the instant disposal of used sanitary napkins in scientific and hygienic way.
7. The institution uses the auditorium to conduct all the co-curricular and extracurricular activities in the seminar hall or auditorium based the students’ participation.

<b>File Description</b>	<b>Document</b>
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

**4.1.2 Percentage of expenditure, excluding salary for infrastructure augmentation during last five years (INR in Lakhs)**

**Response:** 69.12

**4.1.2.1 Expenditure for infrastructure augmentation, excluding salary during the last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
84.22	62.42	110.92	14.82	18.44

<b>File Description</b>	<b>Document</b>
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 4.2 Library as a Learning Resource

### 4.2.1 Library is automated using Integrated Library Management System (ILMS), subscription to e-resources, amount spent on purchase of books, journals and per day usage of library

#### Response:

Library is the repository of knowledge. The institution provides books based on their curriculum and also on diverse branches to improve the students' knowledge in various fields based on their interest. To be the repository of knowledge the institution allots a part of annual budget to the library. The college library is constructed in 62'-9" Sq.ft area on the first floor and the institution is looking forward to enlarge the library in future. As of now the library has 6000 books in total on various topics. As an initiative for the E-library the college has provided 3 computers in the library for the effective learning of the students. Since the knowledge has no boundaries the library has subscribed to E-Books to provide the abundant knowledge in digital mode. Fire extinguisher is installed at the library. All the furniture are termite free finished. The college has a librarian to take care of the heart of the college.

Orientation programme is regularly conducted for the first year UG & PG students. The library issues the books for seven days, if the students want the books for more than seven days they can renew the books for another seven days. The information related to Placements, Competitive Examinations are displayed in the library notice board as soon as the notification comes. Print out services – Staff and students are allowed to download online notes and take print out. The students and staff members can take photo copies of the books, if necessary.

The college library works on all the working days. The Librarian ensures that a record is maintained to register the number of users per day. The library collects feedback from all the stakeholders to enhance the quality of the library. Every academic year the librarian collects the requirement list from the staff members before going for the books purchase.

<b>File Description</b>	<b>Document</b>
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 4.3 IT Infrastructure

### 4.3.1 Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

**Response:**

*Technology must be like oxygen: ubiquitous, necessary, and invisible* –Chris Lehmann

The Institution modernizes the Labs by upgrading the existing software, hardware and electronic accessories. The college electricians are available in the campus throughout the day to provide their service in case of any discrepancy. Service and maintenance of the systems are done periodically by the System Administrator. Damaged or faulty electronic components are replaced immediately on periodical basis.

The college has subscribed to the 100MBPS broadband connectivity available through “BSNL”. The Wi-Fi connection to all the floors, admin block and IQAC are provided separately to assure fastest internet connection. All the computers are connected to their respective LAN connection.

The institution provides – printers in total for the academic and non-academic works. The college Computer Lab 1&2 has 90 computers and – computers powered by 100 MBPS LAN connections for the teaching and non-teaching staff members.

Configuration of the computers:

1. Operating System: Windows 10, Windows 7, Ubuntu.
2. Software: Microsoft Office, C & C++, JAVA, JDK, Microsoft visual studio 6.0, Sql Server, Xampp, Oracle 11g, NetBeans IDE 8.0.2
3. Processor: Intel/duo/i3
4. Ram: 8 GB

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

#### 4.3.2 Student – Computer ratio (Data for the latest completed academic year)

**Response:** 9.91

##### 4.3.2.1 Number of computers available for students usage during the latest completed academic year:

Response: 107

File Description	Document
Upload supporting document	<a href="#">View Document</a>

Other Upload Files	
1	<a href="#">View Document</a>
2	<a href="#">View Document</a>
3	<a href="#">View Document</a>
4	<a href="#">View Document</a>

#### 4.4 Maintenance of Campus Infrastructure

**4.4.1 Percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years (INR in Lakhs)**

**Response:** 0.75

**4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
0.16	0.05	0.70	0.52	1.71

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## Criterion 5 - Student Support and Progression

### 5.1 Student Support

#### 5.1.1 Percentage of students benefited by scholarships and freeships provided by the Government and Non-Government agencies during last five years

**Response:** 20.33

##### 5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government and Non-Government agencies year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
224	231	215	152	71

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

#### 5.1.2 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

**Response:** A. All of the above

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

#### 5.1.3 Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

**Response:** 10.47

##### 5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
370	0	0	90	0

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

**5.1.4 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases**

- 1. Implementation of guidelines of statutory/regulatory bodies**
- 2. Organisation wide awareness and undertakings on policies with zero tolerance**
- 3. Mechanisms for submission of online/offline students' grievances**
- 4. Timely redressal of the grievances through appropriate committees**

**Response:** A. All of the above

File Description	Document
Upload supporting document	<a href="#">View Document</a>

## 5.2 Student Progression

**5.2.1 Percentage of placement of outgoing students and students progressing to higher education during the last five years**

**Response:** 25.82

**5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
164	89	14	23	0

**5.2.1.2 Number of outgoing students year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
393	412	221	97	0

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

**5.2.2 Percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)**

**Response:** 100

**5.2.2.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ Judicial Services/Public Prosecution services/All India Bar Exams/State government examinations) year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	2	0	0

**5.2.2.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	2	0	0

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 5.3 Student Participation and Activities

**5.3.1 Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years**

**Response:** 0

**5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at**

*national/international level (award for a team event should be counted as one) year wise during the last five years*

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>

### 5.3.2 Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

**Response:** 9.2

#### 5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
9	0	13	15	9

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 5.4 Alumni Engagement

### 5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

**Response:**

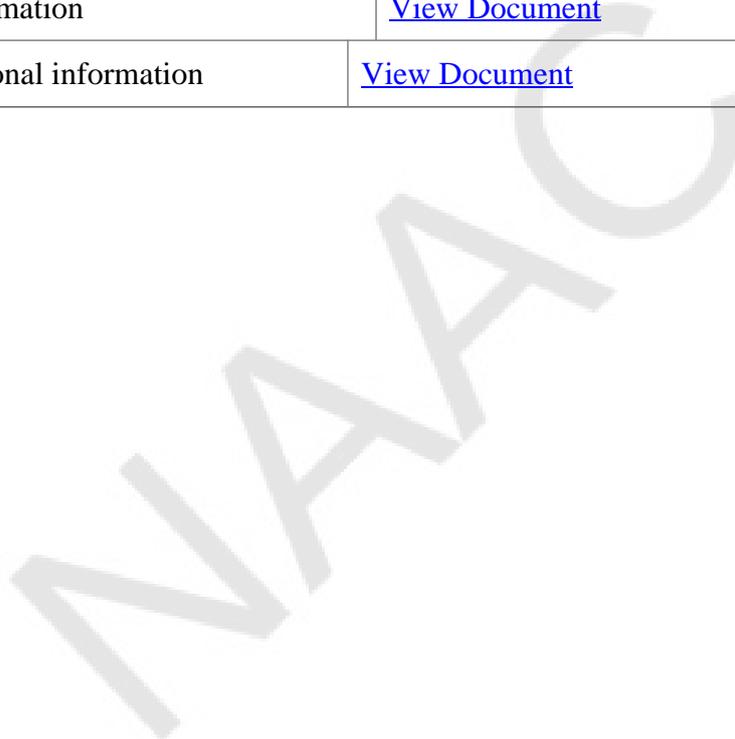
*Nobody is bothered about an institution more than its alumni.* – N.R. Narayana Murthy

The institution has the registered Alumni Association, which bridges the gap between the alumni and the institution. Though the students are passed out from the college, both the students and the college take care of other through alumni association. Since, 2018 the Alumni Association of the institution started its significant role. The alumni of the institution provide their immense support to the institution and also to the members of the institution. The college conducts alumni meet every year to renovate the relationship between the alumni and the institution.

The Alumni Association collects Rs.500 as Alumni Association Subscription amount. The institution utilizes the Alumni fund effectively to the benefit of the students. The institution has bought 4 water dispensers from the Alumni fund.

The institution conducts competitive examination coaching for the alumni members through virtual platform every weekend to amplify their employability skills. The Placement Cell notifies the Alumni for on campus, and off campus interview and also for vacancy in the institution itself.

<b>File Description</b>	<b>Document</b>
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>



## Criterion 6 - Governance, Leadership and Management

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### 6.1 Institutional Vision and Leadership

**6.1.1 The governance and leadership is in accordance with vision and mission of the institution and it is visible in various institutional practices such as decentralization and participation in the institutional governance**

**Response:**

The governance and leadership of the institution has been serving since 2016 for the empowerment of women in this destitute rural area of Vellore District, Tamilnadu. In this current competitive world, the College is continually striving to achieve its aim of excellence.

The Academic Council, the leading committee of the institution comprising Secretary, Vice Principal, Head of the departments, IQAC members, librarian and elected faculty members, led by the Principal, oversees the academic operations of the institution and makes recommendations for ways to improve teaching-learning and evaluation standards in order to support the college's mission and vision. As the department's leader, the Head plays a critical role in academic concerns in his/her respective department. Faculty members seek to fulfill the college's mission and vision by constant perseverance in their efforts. Various stakeholders including parents, students, alumni, industries, and others are also involved to achieve the vision and mission, <https://sawcollege.com/vision.php>.

The institution emphasizes the cornerstones of today's higher education: creativity, innovation, practical knowledge and skills, and discipline. The institution upgrades the infrastructure, laboratories and lab equipment regularly. The college has a reputation for having exceptional characteristics such as eminent and stable staff, a large volume of books, and online e-journal subscriptions, and special efforts for industrial visits, and students' communication skills and research abilities to meet high standards on the recommendations of the teachers.

Academic and administrative activities are decentralised, resulting in effective coordination, professional growth, a sense of involvement, accountability, and knowledge sharing among academics. In the institution, a bottom-up method is used. Thus, the exercise of decentralization and participative management is reflected through a reliable and accurate Organogram of Committees. The committees/cells/ clubs have authority to act in conformity with government regulations based on guidelines from academic council.

Since its inception, the IQAC has been very effective in assisting the principal in framing and frequently updating the institution's quality initiatives based on stakeholder's and external eminent experts' feedback. The IQAC sets the institution's policy on academics, facilities and amenities, co-curricular activities, student discipline, grievance redressal, as well as research and extension.

Feedback from students and staff members are collected on a regular basis in order to improve the quality of the services provided. A bi-annual management review meeting with the College Governing Body and faculty members is held on a regular basis.

With the active support of our College Management, outreach initiatives through NSS, YRC, RRC and Eco club are performed to educate rural people about business, leadership characteristics, and financial

discipline. The programmes are also aimed at addressing and resolving societal issues in the areas of overpopulation, health, education, unemployment, gender inequity, climate change, environmental protection, and water conservation.

All important decisions are taken after discussions with all stakeholders, which is considered as the best leadership quality. Effective leadership of the institution leads to bring forth the vision of the college in reality. Collaboration, harmony, and team spirit arise from the decentralization and participation of all stakeholders, which help the college to achieve its mission and vision.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 6.2 Strategy Development and Deployment

### 6.2.1 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, deployment of institutional Strategic/ perspective/development plan etc

#### Response:

The institution has a well-defined organizational structure and governance that is focused on the college's vision and mission. It strives to provide high-quality education by involving all stakeholders in various committees. The committees have been formed to ensure the efficient management of the college's academic, physical, financial, and general administrative affairs without breaking the rules and to address and settle any grievances that may arise. The structure and details of the committees/cells available on the college's website strictly follows the UGC, State, and Affiliating University rules and regulations. The Administrative structure ensures that the Governing Body's policies, new programmes, and recommendations are meticulously implemented. However, the Management administers/ promulgates and governs all service rules, procedures, recruitment, appraisal and promotional policies.

The institution believes that education is the most effective tool for enriching the knowledge, skills, and self-confidence of rural women to become entrepreneurs, which will provide them with creativity, freedom, and the ability to generate wealth. This promotes best business practices, allows for self-employment, and empowers women in the market workplace.

The institution aspires to academic excellence by implementing contemporary technology, nurturing an academic and research environment, and imparting industry-ready skills, with a focus on rural education and women's diversity. Strategic Plan for various academic facets of the Institution is thoughtfully planned and executed meticulously to ensure tenable development in the areas of infrastructure, academics, research, co-curricular activities, and placement. One among such practices is functioning of Placement Cell with a comprehensive plan to provide roadmap for student growth and development. The institution's perspective plan is consistent with the institution's vision and mission, which is a constant motivating factor for improving academic quality policies and strategies. It is effectively used to focus on quality

improvements of infrastructure, academic, co curricular and extracurricular activities. At the dawn of the academic year, various bodies and committees that constitute the Organogram of the institution, chalk out the strategic plan of events and activities which will support the growth and development in these key areas and at the end of the year, a review is taken about implementation and the outcomes of the perspective plans. Teaching, Learning, and Research is one such broad area in which the Institutional Perspective and Strategic Plan has been successfully implemented.

IQAC is responsible for monitoring the institution's internal quality in areas such as academics, infrastructure and amenities, co curricular and extracurricular activities, student discipline, grievance redressal, research and extension. As per the schedule the IQAC will conduct internal audit in respective departments, Academic resources support, Exam committee, Library, Office, System Administration, laboratory twice in a year. External experts will bring to conduct an external audit every year. The Internal and External Examinations are overseen and conducted by the exam cell. The PTA Meetings are conducted every semester to examine the performance and the progress of their wards. Teachers' responsibilities include creating lesson plans, participating in Academic Audit activities, creating question papers, and evaluating answer papers. The rules and regulations of the institution govern the employees.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 6.2.2 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

**Response:** B. Any 3 of the above

File Description	Document
Upload supporting document	<a href="#">View Document</a>

## 6.3 Faculty Empowerment Strategies

**6.3.1 The institution has effective welfare measures and Performance Appraisal System for teaching and non-teaching staff**

**Response:**

**Welfare Measures:**

The main strength of the institution is its dedicated staff. The institution is firmly convinced that an individual's overall development leads only to the institution's long-term growth. The HR department develops and monitors the welfare measures.

- Study leave granted to faculty members to free them from regular academic work in order to pursue their research work has resulted in a rich dividend of an increase in the number of doctorates awarded by the institution.
- Non-teaching staff are motivated to take up higher education and department level examinations.
- Laboratory personnel are trained in laboratory safety and security measures.
- Financial assistance is provided to the faculty members to file patent and copyright, for participation in seminars/workshops, to participate and present papers in international conferences, and publication of research articles and Incentives for the attainments.
- Delegated to attend faculty development programmes (FDPs) and training programmes.
- Faculty members have been given permission to act as resource persons.
- Yoga and meditation classes are available for both teaching and non-teaching staff.
- Games such as shuttle badminton, volleyball, and table tennis are available in the indoor stadium.
- All employees have a health record that includes their blood pressure, diabetes, and blood grouping.
- Awards and Recognition for the staff on Teachers' Day and/ on the eve of annual day celebration
- Physical Infrastructure in the form of a conducive working environment is provided on the campus.
- A staff picnic is planned to re-energize and rejuvenate both the mind and the body.
- Festival advances are available to those in need.
- ICT training are given to aid administration and update administrative procedures
- Paid Leave on-duty to avail summer fellowships funded by agencies
- Special duty leaves for NPTEL/Swayam/NET/SET/conferences/workshops/seminars/invigilation/boards of studies/paper valuation/external practical examiner/special lectures
- Special duty leave for industrial training and consultancy work
- Vacation during summer and winter
- Day care center and Fee concession to wards of faculty and staff
- Transport facility is given to all the staff
- 12 days casual leave (One day/month) and 2 one-hour permission/ month shall be provided, unavailed CL can be Encashed.
- Sale of Organic Vegetables to Staff
- During occasions of contingencies of individual staff and students, the club takes initiatives for helping them.

The institution has a well-planned performance appraisal system set up by IQAC for evaluating each employee's job performance and encouraging harmonized accountability and responsibility among them. The Principal of the institution with the help of IQAC does an academic audit and assesses the report submitted by the faculty/department and meets them with constructive feedback so that they can further enhance their performance and efficiency. In addition, the Principal and Heads identify training needs to help the staff to overcome their limitations. Non-teaching staff's career advancement is time limited, and their performance is evaluated by the College Governing Body based on parameters such as efficiency, cordiality, data accuracy, timely submission of data, and overall helpfulness. The principal communicates directly to the non-teaching staff and delivers necessary feedback for qualitative improvements in their assigned work.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 6.3.2 Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

**Response:** 4.13

#### 6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
4	4	1	0	0

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 6.3.3 Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years

**Response:** 3.74

#### 6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
8	4	1	0	0

#### 6.3.3.2 Number of non-teaching staff year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
37	30	30	22	11

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 6.4 Financial Management and Resource Mobilization

### 6.4.1 Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

#### Response:

Sree Abiraami Educational and Charitable Trust governs the college in financial aspects. The institution has a well-defined policy for internal and external audits and keeps a record of its cash and stock registers according to departmental norms and government office processes. Every day, the registers are checked by internal accountant and verified by the Secretary/Administrative staff. The accounts section has audited income and expenditure statements for all past years. The department heads, librarian, coordinators of centers and research, and office of administration submit the proposed budget to the accounts department well in advance before the commencement of following academic year. Management approves programme budgets, approves bill settlements, and verifies income and expense statements. If a budget deviation occurs, the respective in-charges must address the issue and provide justification so that it can be approved later. Unnecessary purchases are avoided by following this procedure, and available funds are effectively utilized. During the last five years, no issue has been documented.

Quotations are received from several parties, and after analyzing price, quality, and affordability, the Management selects the vendor for lab equipment and other bulk purchases. Management conducts regular internal audits with the goal of ensuring that funds are used effectively. Any internal audit clarifications are closed as soon as possible under the supervision of the Management.

The Management's External Auditor conducts an annual external audit, and the audited statements are officially certified. There have been no audit objections yet because the resources and funds generated are correctly used with management's assistance.

Admission is based on Tamilnadu Government Higher Education norms and tuition fees are collected from students. Every year in two semesters, the administration fixes the total fee to be collected from students. The fees collected are deposited in a bank account, and the interest earned on the deposit is used to fund the college's development and recurring expenses. Because it is a self-financing institution, funds are provided by the Management for construction works, the purchase of library books and assets, maintenance expenses, recurring expenses, guest lectures/seminars/conferences/workshop programmes, legal expenses, and so on.

Allocating appropriate funds to the concerned areas ensures optimal utilization of funds. The budgeting process involves stakeholders from the various departments. Internal and external audits are critical in controlling financial activities. The Institution's financial resources are utilized effectively. The vouchers are used to support each and every transaction. All incomes are deposited in the bank, and all recurring and non-recurring expenditures are incurred via cheques or Net Banking. The bank account can only be

accessed by those who have been duly authorized.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 6.5 Internal Quality Assurance System

**6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities**

### Response:

IQAC of the college was established on June 21, 2017. The Cell has made major contributions to the institutionalization and makes a concerted effort to sustain excellence in order to systematize Quality Assurance across a wide range of institutional activities. Since its start, IQAC has conducted frequent meetings and reviews to advance the teaching-learning process, its structure and operational procedures, and learning outcomes during all faculty meetings.

The IQAC's mission is to ensure quality by systematically improving the following divisions:

- Teaching-Learning methodologies
- Research and Development
- Faculty Enrichment
- Training and Placement
- Co-curricular and Extra-curricular Activities
- Development of the college website

The IQAC has taken the following initiatives in this regard:

- IQAC conducts periodical meetings, collects feedback from stakeholders and analyze to accomplish enhancements.
- Academic activities are pre-planned and reflected in the Academic Calendar, which is monitored and evaluated by IQAC under the concurrence of the Principal.
- IQAC implements a structured mechanism to review the Teaching Learning process at regular intervals.
- IQAC has begun to implement collaborative learning pedagogy in order to improve learning by collaborating as a team.
- IQAC sets up goal to attain national rankings.
- Ensures student-centered pedagogy, ICT enabled teaching –learning process and CO/PO attainment
- Organize various seminars, workshops, conferences and special lectures, and training programme

for teaching staff.

- Making awareness about SWAYAM for students to pursue different courses through online mode.
- Adherence of special days
- Organized career counseling programme for students.
- Organized programme on Cyber Security for students
- Academic and administrative audits, as well as financial audits, are conducted on a regular basis to monitor and evaluate the same to Academic, Administrative, and Research activities. Further, a performance review mechanism is used for academic evaluation.

The IQAC team and heads of departments evaluate the teaching abilities of newly hired academics. The evaluation is based on the various teaching parameters provided in the proforma. A report is written about their performance, and the faculty is provided suggestions on how to improve in the areas concerned. This peer team evaluation allows the staff to improve their performance in the future.

As a result of the aforesaid quality initiatives, the following achievements were achieved:

- Observance of the students' critical thinking, leadership skills and aids in the clarification of concepts through debate and discussion
- Creation of a dynamic, interactive, and exploratory learning environment
- Enhancement of students' learning culture and their independent logical and reasonable thinking abilities
- Research outcomes and innovations
- Placement record, Alumni Entrepreneurs and higher education progress
- A socially responsible and accountable alumni
- Clearance of competitive examinations and civil service examinations
- Functional Website

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

#### 6.5.2 Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
- 2.Collaborative quality initiatives with other institution(s)/ membership of international networks**
- 3.Participation in NIRF**
- 4.any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA, ISO Certification etc**

**Response:** B. Any 3 of the above

<b>File Description</b>	<b>Document</b>
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

NAAC

## Criterion 7 - Institutional Values and Best Practices

### 7.1 Institutional Values and Social Responsibilities

#### 7.1.1 Measures initiated by the Institution for the promotion of gender equity and Institutional initiatives to celebrate / organize national and international commemorative days, events and festivals during the last five years

##### Response:

The institution believes that a safe workplace is a legal right for Women.

##### a) Safety and Security:

- High resolution surveillance cameras are strategically placed all over the exteriors and interiors of the college for 24/7 monitoring and recording.
- Security personnel are on duty at parking and gates.
- Identity cards are given to students to ensure safe entry into various organizations.
- Faculty members accompany the students for industrial visits and to attend off campus programmes and interviews.
- Training programmes on self-defence (Silambam and Karratae), awareness programmes on gender equity (Kavalan SOS App), breast feeding, breast cancer, lactation and premarital guidance are given to the students
- In the event of an emergency, a medical inspection room is set aside.
- If any medical emergency, the Palar/Government/RUSAH Hospital is right next door.
- Celebrates Women's day on 8th March to commemorate gender equity
- Complaint and/ suggestion boxes are available
- Flexi timings for faculty help women balance work and life.
- The statutory committees help to maintain a safe academic environment

##### b) Guidance:

Each student is assigned an inter-disciplinary faculty mentor at a 1:20 ratio, with interactions every two weeks to assist with academics and personal issues. All students receive 10 hours of Yoga training as well as regular health care programmes from the Health/Well Being Club.

The institution takes great pride in commemorating the contributions of great Indian and other nation personalities who have dedicated their lives to serving the country. In this regard, the college observes all national, international and regional days with patriotic zeal and environmental concern.

Every year, the college celebrates Republic Day on January 26th and Independence Day on 15th August with flag hoisting, flag salute, NCC march, pledge taking, and the Day message by a senior faculty member, patriotic songs, and the National Anthem. Partakers are all given sweets. Every year on the 30th of January at 11 a.m., two minutes of silence is observed to mourn Mahatma Gandhi's assassination as well as the martyrs of our country. National Science Day is observed on February 28th to commemorate Sir CV Raman's discovery of the Raman Effect. Yoga Day is observed on June 21st. In honour of Swami Vivekananda, Youth Day is observed on August 12th. On September 5th, Teacher's day is celebrated to commemorate the birthday of Dr. S Radhakrishnan, a prominent teacher and eminent educationist of his

time, and his contribution to India's educational system. On the occasion of Mahatma Gandhi's birth anniversary on October 2nd, Swachh Bharat Abhiyan attempts to implement one of Gandhiji's treasured beliefs by taking many steps to educate children about the importance of cleanliness and sanitation. The birthday of our late President (Missile man) Abdul Kalam's birthday on 15th October is commemorated as World Students' Day from 2021 to honour his contributions to the country. National Mathematics Day is observed on December 22nd to honour the great Indian mathematician Ramanujan.

Festivals such as Pongal, Saraswathi Pooja, Diwali, Ramzan, Onam, Christmas and Navarathri are observed.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

#### 7.1.2 The Institution has facilities and initiatives for

1. Alternate sources of energy and energy conservation measures
2. Management of the various types of degradable and nondegradable waste
3. Water conservation
4. Green campus initiatives
5. Disabled-friendly, barrier free environment

**Response:** A. 4 or All of the above

File Description	Document
Upload supporting document	<a href="#">View Document</a>

#### 7.1.3 Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. Green audit / Environment audit
2. Energy audit
3. Clean and green campus initiatives
4. Beyond the campus environmental promotion activities

**Response:** A. All of the above

File Description	Document
Upload supporting document	<a href="#">View Document</a>

#### 7.1.4 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of

**students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)**

**Response:**

The institution strongly believes “Unity in Diversity” and very much concerned in providing an inclusive environment that promotes tolerance and harmony towards the cultural, regional, linguistic, communal, socioeconomic, and other diversity. It observes all days of cultural and regional significance in order to accept those diversity in its stakeholders, have remained as its powerful mottos for long period. The celebration of International Peace day promotes universal harmony.

College ensures that everyone has access to education by adhering to the rules and policies of the Government. Regular assembly includes a prayer and thought for the day, instills in the students a strong value system that stimulates secular ideals and solidarity. The orientation programme assists students in overcoming regional, social, and cultural differences. Destitute students receive fee concessions, and scholarships from the government, NGOs, alumni associations, and management.

Various cultural events are observed by giving opportunity to the students to reflect India's cultural and social harmony, and bring a feeling of unity and togetherness in various ways. The college's NCC and NSS units hold various programmes on a regular basis to promote social inclusion, cultural harmony, and national unity. On important days, the NSS unit organizes rallies. By integrating the students in social services, they are educated about constitutional principles, human values, rights, and responsibilities as citizens.

The management and faculty members serve as role models for accountability and responsibility in our equitable college environment. Academic integrity and tolerance for diverse opinions are obliged among the stakeholders. Students study 'Value Education', which includes topics such as Human Rights and the Indian Constitution besides others. The Indian Constitution Day “Samvidan Day” is observed on November 26th to sensitize the students on the rights that ensure the protection and progress of human dignity. The institution offers training and awareness programmes for students and employees to provide values like human fundamental rights, dignity, Social Justice, and Rule of equity and respect, which helps in sensitizing them to the constitutional obligations. As a result, the institution commemorates "National Voters Day" on January 25th every year to raise awareness among adolescents about the election process and encourage them to vote for an accountable individual who will contribute towards the development of the nation. The institution also instructs students to uphold harmony and peace, and to bridge the intergenerational barrier and care for the elderly, resulting in generations of responsible global citizens. The code of conduct for students, teaching and non-teaching staff is displayed on the website and is rigidly enforced at all times. Individual dignity and unity among the students are maintained through mutual respect, regardless of religion, caste, language, culture, or ethnicity. As a result, curricular and co-curricular activities are aimed to nurture discipline and dedication in students, assisting them in becoming responsible citizens of the country.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 7.2 Best Practices

### 7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

#### Response:

#### Best Practice I:

##### 1. Title: “Abiraami Organic Farming” – Not Quantity Only Quality

##### 2. Objectives:

- To conserve environment and natural resources
- To provide a suitable environment for organic farming and quality food products
- To raise livestock to provide nutritious foods such as eggs and dairy products
- To encourage stall-feeding in order to reduce deterioration of grazing grounds
- To conserve and improve the productivity of India's indigenous cattle breed in mission mode
- To promote/inculcate vocational education (generating revenue while studying)

##### 3. The Context:

The institution considers cow as a *good omen* for all the beginnings so the cow shed is located at the entrance.

Organic farming provides nutritious food, enriches soil quality and reduces the loss of beneficial soil microorganisms.

Animals need to live in a suitable environment, eat a suitable diet, and exhibit normal behavior patterns, to stay apart from other animals and to be protected from pain, suffering, injury and disease.

The nurtured vegetables and greens, the milk and eggs yielded by the animals are sold to the management and staff members. It inculcates the attitude of self-employability with low investment among the student community.

##### 4. The Practice:

Organic farming relies on the natural breakdown of organic matter for the nutritious growth and development.

Vegetation through eco-friendly pesticides and biological fertilizers derived primarily from animal and

plant wastes, as well as nitrogen-fixing cover crops are beneficial to human health and ecosystem.

Organic farming practices adequate water supply technique so that water is conserved.

A particular area is allotted for each class so that the students can effectively participate in organic farming with a great team spirit.

Organic livestock benefits humans and the environment by focusing on pasture, soil quality and limiting the use of antibiotics and hormones. Pasture-based livestock operations have the greatest potential for carbon sequestration of all farming approaches. Organically raised animals also enjoy a higher quality of life than conventionally raised animals.

This practice include crop rotation between plant families, techniques to build soil organic matter compost and properly handled animal manures, disease tolerant plants, scouting for insect and disease pests, proper disposal of diseased crop residue and good sanitation, and maintaining biodiversity.

Through this practice, proper agriculture techniques are inculcated in young minds.

### **5. Evidence of Success:**

It is now possible to produce agricultural items without harming soil, water resources, or air while also conserving the environment.

Cow shed at the entrance gives a divine welcome to all.

The revenue generated through organic farming is utilized for the maintenance and development of it.

The management and staff have received a healthy nutritious food with an ease

Organic farming and cubs of cattle are bliss for the eyes and creates a stress free environment

Special attention is being paid to crop rotation and tillage practices

Herbs nurtured in the herbal garden are being utilized

### **6. Problems Encountered and Resources required:**

- Lack of Awareness on organic farming
- Due to low yield, we are unable to meet the demand.
- Protection of crops from cattle requires more effort.
- Controlling the mobility of cattle is also a challenging task.

### **Best Practice 2:**

**1.Title: “KUDOS OF DOYEN”- You rock; we track / You rise We praise**

## **2. Objectives:**

- To appreciate teachers for imparting knowledge, wisdom and for their involvement in shaping students' character and behavior
- To energize and showcase teachers as a fore runner
- To make teachers happy in continuing their unending efforts

## **3. The Context:**

*Teachers are the backbone of any country, the pillar upon which all aspirations are converted into realities –*

*Dr. A P J Abdul Kalam*

Teachers, nation builders through their perseverance, love, and sacrifices, have shown the right way to build the nation. Teachers believe that a good education opens doors to opportunities for their students. Thus, teachers shape the character, caliber and future of an individual, which leads the learners to their final destination. The institution always believes that such teachers are never unnoticed and so they are always appreciated for their tireless mission.

## **4. The Practice:**

*“The Destiny of the nation is shaped in its classrooms”*

A teacher is someone who inspires students to reach new heights in their life. No one works harder in institution than the teachers who devote their days to assisting their students in making progress. Teachers continue to impact the life of the students every day. The wealth of skills and abilities of an individual reflect the role of the teacher in their life.

Teacher Appreciation is a time to thank the teachers not only for their tireless efforts, but also for their unwavering faith in all of their students and their abilities to succeed. The institution honors teachers who are building the bridge to opportunity through education, helping the students achieve more and expose their students to a world beyond their local community. Since teachers have a tremendous impact on students' lives, the institution thank the teachers around the world who make progress happen.

## **5. Evidence of Success:**

On every annual day, the management appreciates the staff with a silver coin. NSF, Coimbatore in concurrence with the management identifies and awards few of the teachers as best role players in their academic excellence. On the successful accomplishment of every event, the governing body appreciates the staff. Considering staff as the part of their family, the management treats them with a delicious lunch on their special occasions.

## **6. Problems Encountered and Resources required:**

- Constructive feedback is given to staff, if they deviate from performance.
- Frequent meetings are conducted to set clear work standards and reiterate the goals
- There need to organize enrichment programmes on a regular basis to demonstrate how staff

members can work together.

- Resolve the personal or work-related disputes through conciliation.
- In most cases, clear communication and honest interactions help to resolve skepticism (doubts) so they build trust among all stakeholders.

One to one meetings are conducted to discuss the pros and cons of the individual performance.

File Description	Document
Best practices as hosted on the Institutional website	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

### 7.3 Institutional Distinctiveness

#### 7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

##### Response:

##### “1 Rupee/day saving scheme”

The mission of Sree Abiraami Arts and Science College for Women is making the students to concentrate on sensitive social issues through outreach and extension activities. In connection with this, the institution has established “*1 Rupee/day saving scheme*” through which the stakeholders can ingrain the habit of contributing towards social issues and needy. This scheme evoking a great deal of interest and enthusiasm, and identifying to be the unique habit followed in the higher educational institutions. It creates a social and moral habit among the individual of the institution. The students and staff are willfully offering one rupee every day in the hundi kept in the classrooms and admin office respectively. The institution maintained a proper ledger for the account statement of this scheme. Later, a bank account was opened. The funds raised through this scheme are planned to utilize for social welfare activities and relief funds.

##### Goals:

To fulfill the needs of destitute children

To help for the children seeking care and safety

To help for differently abled

To help for the pupils suffered by natural disasters

To uplift the quality of economically weaker section lives

To pay the tuition fee of destitute students

To offer blankets for the street living persons during winter season

To provide food for temple beggars

To help the academically excellent student from government schools

To arrange medical camps for tribal pupils

**Benefits:**

During Covid-19 pandemic period, our institution served as a corona maintenance center and offered masks, sanitizers and nutritious snacks by utilizing the funds raised through the scheme.

A part of the fund was used to donate towards the relief of Sri Lanka Economic Crisis through Tamil Nadu Chief Minister relief fund.

A part of fund was donated to Annai Illam (old age home).

A worth of Rs. 3500/- was given to Ms. T Gomathi, (III BCA) towards her semester examination fee.

File Description	Document
Appropriate web in the Institutional website	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

## 5. CONCLUSION

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### **Additional Information :**

The institution is taking immense steps to provide holistic education by imbibing human values and imparting skill sets. Implementation of Outcome Based Education from the academic year 2021-2022 onwards. Adequate training given to the faculty and the students for online teaching /learning.

Orientation Programmes, Training sessions, Workshops, Guest Lectures, Webinars were organised by the Mentor institution under UGC Paramarsh scheme catering to the needs of the institution on Curriculum, Teaching, Learning, Research, Student support activities and documentation procedures.

The Management extended their service to the community during pandemic by permitting the institution to function as Covid care centre.

### **Concluding Remarks :**

The institution is taking immense steps to provide holistic education by imbibing human values and imparting skill sets. Implementation of Outcome Based Education from the academic year 2021-2022 onwards. Adequate training given to the faculty and the students for online teaching /learning.

Orientation Programmes, Training sessions, Workshops, Guest Lectures, Webinars were organised by the Mentor institution under UGC Paramarsh scheme catering to the needs of the institution on Curriculum, Teaching, Learning, Research, Student support activities and documentation procedures.

The Management extended their service to the community during pandemic by permitting the institution to function as Covid care centre.

## 6.ANNEXURE

### 1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.2.1	<p><b>Number of Add on /Certificate/Value added programs offered during the last five years</b></p> <p>Answer before DVV Verification : 17 Answer After DVV Verification :17</p>																				
1.2.2	<p><b>Percentage of students enrolled in Certificate/ Add-on/Value added programs as against the total number of students during the last five years</b></p> <p>1.2.2.1. <b>Number of students enrolled in subject related Certificate/ Add-on/Value added programs year wise during last five years</b> Answer before DVV Verification:</p> <table border="1"><thead><tr><th>2021-22</th><th>2020-21</th><th>2019-20</th><th>2018-19</th><th>2017-18</th></tr></thead><tbody><tr><td>305</td><td>1096</td><td>1016</td><td>326</td><td>0</td></tr></tbody></table> <p>Answer After DVV Verification :</p> <table border="1"><thead><tr><th>2021-22</th><th>2020-21</th><th>2019-20</th><th>2018-19</th><th>2017-18</th></tr></thead><tbody><tr><td>305</td><td>1092</td><td>1015</td><td>326</td><td>0</td></tr></tbody></table>	2021-22	2020-21	2019-20	2018-19	2017-18	305	1096	1016	326	0	2021-22	2020-21	2019-20	2018-19	2017-18	305	1092	1015	326	0
2021-22	2020-21	2019-20	2018-19	2017-18																	
305	1096	1016	326	0																	
2021-22	2020-21	2019-20	2018-19	2017-18																	
305	1092	1015	326	0																	
1.3.2	<p><b>Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)</b></p> <p>1.3.2.1. <b>Number of students undertaking project work/field work / internships</b> Answer before DVV Verification : 58 Answer after DVV Verification: 58</p>																				
1.4.1	<p><b>Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website (Yes or No)</b></p> <p>Answer before DVV Verification : Yes Answer After DVV Verification: Yes</p>																				
2.1.1	<p><b>Enrolment percentage</b></p> <p>2.1.1.1. <b>Number of students admitted year wise during last five years</b> Answer before DVV Verification:</p> <table border="1"><thead><tr><th>2021-22</th><th>2020-21</th><th>2019-20</th><th>2018-19</th><th>2017-18</th></tr></thead><tbody><tr><td>364</td><td>341</td><td>436</td><td>433</td><td>253</td></tr></tbody></table> <p>Answer After DVV Verification :</p> <table border="1"><thead><tr><th>2021-22</th><th>2020-21</th><th>2019-20</th><th>2018-19</th><th>2017-18</th></tr></thead><tbody><tr><td></td><td></td><td></td><td></td><td></td></tr></tbody></table>	2021-22	2020-21	2019-20	2018-19	2017-18	364	341	436	433	253	2021-22	2020-21	2019-20	2018-19	2017-18					
2021-22	2020-21	2019-20	2018-19	2017-18																	
364	341	436	433	253																	
2021-22	2020-21	2019-20	2018-19	2017-18																	

364	341	436	433	253
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**2.1.1.2. Number of sanctioned seats year wise during last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
680	680	680	500	500

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
680	680	680	500	500

**2.1.2 Percentage of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the last five years (Exclusive of supernumerary seats))**

**2.1.2.1. Number of actual students admitted from the reserved categories year - wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
224	208	273	272	156

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
230	250	230	160	70

**2.1.2.2. Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
472	472	472	350	350

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
236	256	240	170	78

Remark : Number of students earmarked and admitted from reserved category for the first year only.

**2.4.1 Percentage of full-time teachers against sanctioned posts during the last five years**

**2.4.1.1. Number of Sanctioned posts / required positions for teaching staff/ full time teachers**

**year wise during the last five years:**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
57	48	52	38	23

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
57	48	52	38	23

2.4.2

**Percentage of full time teachers with NET/SET/SLET/ Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)**

**2.4.2.1. Number of full time teachers with NET/SET/SLET/Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
17	10	7	5	5

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
5	5	3	4	3

2.6.2

**Pass percentage of Students during last five years**

**2.6.2.1. Number of final year students who passed the university examination year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
344	411	220	90	0

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
344	411	220	90	0

**2.6.2.2. Number of final year students who appeared for the university examination year-wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
393	412	221	97	0

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
393	412	221	97	0

3.2.2 **Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years**

**3.2.2.1. Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
2	0	0	0	0

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
2	0	0	0	0

3.3.1 **Number of research papers published per teacher in the Journals on UGC care list during the last five years**

**3.3.1.1. Number of research papers in the Journals notified on UGC CARE year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
6	1	2	0	0

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
6	1	2	0	0

3.3.2 **Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**

**3.3.2.1. Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
6	1	0	0	2

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
6	1	0	0	2

3.4.3 **Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organised in collaboration with industry, community and NGOs) during the last five years**

3.4.3.1. **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
23	03	4	5	1

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
12	03	03	04	01

Remark : Number of extension and outreach program excluding day celebration.

3.5.1 **Number of MoUs, collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research and other academic activities during the last five years:**

Answer before DVV Verification : 2

Answer After DVV Verification :3

4.1.2 **Percentage of expenditure, excluding salary for infrastructure augmentation during last five years (INR in Lakhs)**

4.1.2.1. **Expenditure for infrastructure augmentation, excluding salary during the last five years (INR in lakhs)**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
231.1	199.8	345.7	3234	166.9

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
84.22	62.42	110.92	14.82	18.44

Remark : Expenditure for infrastructure augmentation excluding salary as per supporting documents.

**4.3.2 Student – Computer ratio (Data for the latest completed academic year)**

**4.3.2.1. Number of computers available for students usage during the latest completed academic year:**

Answer before DVV Verification : 107

Answer after DVV Verification: 107

**4.4.1 Percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years (INR in Lakhs)**

**4.4.1.1. Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
58.3	79.7	118.3	90.8	47.2

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
0.16	0.05	0.70	0.52	1.71

Remark : Expenditure incurred on maintenance of infrastructure excluding salary as per supporting documents.

**5.1.1 Percentage of students benefited by scholarships and freeships provided by the Government and Non-Government agencies during last five years**

**5.1.1.1. Number of students benefited by scholarships and freeships provided by the Government and Non-Government agencies year wise during last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
224	231	215	152	71

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
224	231	215	152	71

**5.1.2 Capacity building and skills enhancement initiatives taken by the institution include the following**

1. *Soft skills*
2. *Language and communication skills*
3. *Life skills (Yoga, physical fitness, health and hygiene)*
4. *ICT/computing skills*

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: A. All of the above

**5.1.3 Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years**

**5.1.3.1. Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
370	0	0	90	0

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
370	0	0	90	0

**5.1.4 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases**

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: A. All of the above

**5.2.1 Percentage of placement of outgoing students and students progressing to higher education during the last five years**

**5.2.1.1. Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
164	89	14	23	0

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
164	89	14	23	0

**5.2.1.2. Number of outgoing students year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
393	412	221	97	0

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
393	412	221	97	0

**5.2.2 Percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.2.1. Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ Judicial Services/Public Prosecution services/All India Bar Exams/State government examinations) year wise during last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	2	0	0

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	2	0	0

**5.2.2.2. Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year wise during last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18

**5.3.2 Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)**

**5.3.2.1. Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
9	0	13	15	9

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18

9	0	13	15	9
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6.2.2 **Implementation of e-governance in areas of operation**

1. **Administration**
2. **Finance and Accounts**
3. **Student Admission and Support**
4. **Examination**

Answer before DVV Verification : B. Any 3 of the above

Answer After DVV Verification: B. Any 3 of the above

6.3.2 **Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years**

6.3.2.1. **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
4	4	1	0	0

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
4	4	1	0	0

6.3.3 **Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years**

6.3.3.1. **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
4	5	1	0	0

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
8	4	1	0	0

6.3.3.2. **Number of non-teaching staff year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18

37	30	31	22	11
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Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
37	30	30	22	11

6.5.2	<p><b>Quality assurance initiatives of the institution include:</b></p> <ol style="list-style-type: none"> <li><b>1. Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements</b></li> <li><b>2. Collaborative quality initiatives with other institution(s)/ membership of international networks</b></li> <li><b>3. Participation in NIRF</b></li> <li><b>4. any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA, ISO Certification etc</b></li> </ol> <p>Answer before DVV Verification : B. Any 3 of the above Answer After DVV Verification: B. Any 3 of the above</p>
7.1.2	<p><b>The Institution has facilities and initiatives for</b></p> <ol style="list-style-type: none"> <li><b>1. Alternate sources of energy and energy conservation measures</b></li> <li><b>2. Management of the various types of degradable and nondegradable waste</b></li> <li><b>3. Water conservation</b></li> <li><b>4. Green campus initiatives</b></li> <li><b>5. Disabled-friendly, barrier free environment</b></li> </ol> <p>Answer before DVV Verification : A. 4 or All of the above Answer After DVV Verification: A. 4 or All of the above</p>
7.1.3	<p><b>Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following</b></p> <ol style="list-style-type: none"> <li><b>1. Green audit / Environment audit</b></li> <li><b>2. Energy audit</b></li> <li><b>3. Clean and green campus initiatives</b></li> <li><b>4. Beyond the campus environmental promotion activities</b></li> </ol> <p>Answer before DVV Verification : A. All of the above Answer After DVV Verification: A. All of the above</p>

## 2.Extended Profile Deviations

ID	Extended Questions					
1.1	<p><b>Number of students year wise during the last five years</b></p> <p>Answer before DVV Verification:</p> <table border="1"> <tr> <td>2021-22</td> <td>2020-21</td> <td>2019-20</td> <td>2018-19</td> <td>2017-18</td> </tr> </table>	2021-22	2020-21	2019-20	2018-19	2017-18
2021-22	2020-21	2019-20	2018-19	2017-18		

1060	1151	1071	759	352
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Answer After DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
1060	1151	1071	759	352

2.1 **Number of teaching staff / full time teachers during the last five years (Without repeat count):**

Answer before DVV Verification : 112

Answer after DVV Verification : 99

2.2 **Number of teaching staff / full time teachers year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
57	48	52	38	23

Answer After DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
57	48	52	38	23

3.1 **Expenditure excluding salary component year wise during the last five years (INR in lakhs)**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
289.5	279.5	464	3324.9	214.2

Answer After DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
93.77	72.62	119.65	86.27	48.43